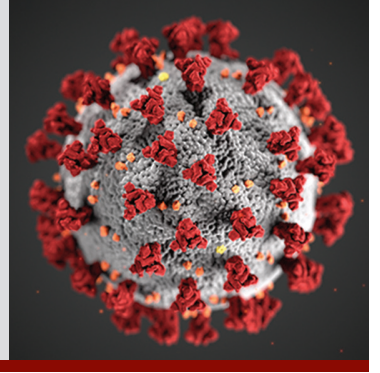


L&I Requirements and Guidance for Preventing COVID-19

This information is current as of Aug. 23, 2021.



Businesses are required to follow face covering requirements as provided in Proclamation 20-25.15, in accordance with the Secretary of Health's face covering order.

Requirements for Employers in Public Spaces

Employers must maintain a safe, COVID-free work environment by:

- Requiring face coverings or masks for customers and employees, in all industries, regardless of vaccination status, in indoor spaces accessible to the public.
- Businesses must post signage in a prominent location visible to customers at each entry informing customers of the face covering requirement.
- Providing cloth face coverings or a more protective mask to employees, free of charge, when use of a mask is required.
- Keeping employees with possible or confirmed cases of COVID-19 from working around others and following appropriate isolation or quarantine guidance as required.
- Providing handwashing facilities and supplies.
- Training employees to recognize and respond to workplace hazards, including COVID-19.
- Assessing recognized hazards, including COVID-19, as part of the ongoing requirement to provide a safe and healthful workplace and, where appropriate, take additional steps to protect all employees.

- Notifying employees in writing within one business day if someone they had close contact with tests positive for COVID-19 (without disclosing the person's identity).
- Reporting COVID-19 outbreaks of 10 or more employees at workplaces or worksites with more than 50 employees to L&I within 24 hours.

Requirements for Employers in Non-Public Spaces

- In areas that are not accessible to the public, employers may allow fully vaccinated employees, whose status has been verified by the employer, to remove their face covering or mask while indoors.
- In addition, a person working alone may also remove their face covering, regardless of vaccination status. A person is working alone if they are isolated from interactions with others and have little or no expectation of in-person interruptions. Examples include:
 - A sole occupant in an office with a closed door who is unlikely to be visited.
 - A truck driver isolated in an enclosed cab.
 - Delivery drivers with no face-to-face interaction with others when picking up or dropping off packages.
 - A lone janitor in a building.
- Employers may also choose to require face coverings even if the space is not accessible to the public and employees are fully vaccinated.



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- Employees have the right to voluntarily wear a mask or other protective equipment when it's not required—as long as use doesn't create a safety or security issue.
- All other requirements not related to face coverings including training, cleaning, hazard assessment, notification and other requirements continue to apply in non-public spaces.

Verifying Worker Vaccination Status

Any employer choosing to allow fully vaccinated employees to work without a mask in non-public indoor spaces must verify employee vaccination status. Employers must be able to show the process used to verify employee vaccination status. However, they are not required to keep an actual copy of the employee's vaccination records.

Acceptable types of verification include:

- Vaccine card or photo of vaccine card.
- Documentation from a health care provider.
- State immunization information system record.
- A hard copy or electronically signed self-attestation from the employee.
Note: an employer is not required to make self-attestation an option to verify vaccination status.

When implementing a verification process, employers should consider other laws that may apply.

Additional Guidance for Protecting Workers

The following information is advisory and intended to help employers provide a safe and healthy workplace. However, there may be specific requirements that must be followed for the industries identified above.

- A COVID-19 vaccine is the best tool to prevent the spread of the virus. Employers should support and encourage workers to get vaccinated.
- Other ways to reduce the risk of COVID-19 transmission for employees include:
 - Continuing distancing between unvaccinated employees, especially in indoor areas with poor ventilation or while working with the public.

- Maximizing fresh air and air filtration settings on HVAC systems, and adding filtration in areas with poor ventilation.
- Providing a mask that is more protective than a cloth face covering for workers who are generally not able to maintain distance from other workers or the public. Examples could include surgical masks or KN95s.
- Providing a mask to workers in outdoor crowded settings is strongly encouraged (sporting events, fairs, parades, concerts, and similar settings).

Reasonable Accommodation and Discrimination

Employers must ensure workplaces remain safe and healthy for all, including employees with medical issues or disabilities (see the Americans with Disabilities Act, or ADA, at www.eeoc.gov/laws/guidance/fact-sheet-disability-discrimination).

Additionally, the Health Emergency Labor Standards Act (HELSEA) protects high-risk employees from being discharged, permanently replaced, or discriminated against in the workplace for seeking accommodation from exposure to an infectious or contagious disease during a public health emergency. This law is administered by L&I and currently applies to accommodations related to COVID-19.

Resources

L&I's COVID-19 guidance includes resources from the Centers for Disease Control (CDC), Department of Health (DOH) and U.S. Occupational Safety and Health Administration: www.Lni.wa.gov/CovidSafety.

DOH Secretary of Health's face covering order, with details of the requirements and exceptions: www.doh.wa.gov/Portals/1/Documents/1600/coronavirus/Secretary_of_Health_Order_20-03_Statewide_Face_Coverings.pdf

Report a COVID-19 violation: www.coronavirus.wa.gov/report-safe-start-violation

Upon request, foreign language support and formats for persons with disabilities are available. Call 1-800-547-8367. TDD users, call 711. L&I is an equal opportunity employer.