

September 2022

Dear RETRO Members:

September is **National Preparedness Month**, a month designated to remind us to prepare for emergencies.

Dedicate time to:

- Review first aid and earthquake kits and replenish items as needed
- Update your emergency plan to ensure its disaster readiness
- Perform a hazard inspection to correct and secure things that need attention
- Create or update your business continuation plan to sustain operations as much as possible



Remember, an ounce of prevention is worth a pound of cure. The time you invest in preparedness will save lives and your business.

Please consider this comprehensive [business planning/preparedness](#) information and get the [FEMA App](#).



Last month, we discussed the three dimensions essential to building a resilient workplace **safety system** – **motivation**, **actions**, and **knowledge**. Now, we want to focus on what management commitment looks like so that the **motivation** continues long after the safety meetings.

At the organizational level, **motivation** results when three elements function together: **relationship**, **communication**, and **accountability**. We're going to focus on the **relationship** and **communication** elements in September.

Management must demonstrate that safety is a priority through personal involvement in safety meetings and planning. That's where **relationship** plays a role.

Management must make safety relatable to every employee, whether in safety meetings or casual *hallway conversations*—it's all about *relationships*!

The second element is **communication**. Caring and relational messaging *motivate* safety behaviors. The messaging, whether formal or informal, must be clear: *Safety is a priority throughout the organization*.

Again, safety is *built on relationships and trust*. The way you communicate with employees will earn their trust.

Fire Safety – With Fall approaching, it's the perfect time to review fire safety by checking fire alarms and smoke detectors and inspecting heating systems and electrical equipment for proper functionality.

- How are those fire extinguishers holding up?
- Do your employees know how to operate a fire extinguisher?
- Are emergency exit doors free from blockage and operating correctly?
- When did you last perform a fire drill exercise?



If a fire were to happen, is everything in place for everyone to safely exit?

You can find some great information on fire-related safety at [RS SafetyTV](#).

Think safe. Act safe. Be safe.

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