

## Winning Strategies: Kept-on-Salary and Return-to-Work Resource List

Offering Kept-on-Salary and a proactive Return-to-Work Program will help you keep claim costs down and support your workers' overall well-being. These winning strategies can reduce your experience factor, improve relationships with employees, and help secure high refunds.

Learn more about the Power of Kept-on-Salary and Return-to-Work Programs:

- A five-part short audio series is accessible [HERE](#)

### [RTW Program Package](#)

- Return-to-Work policy statement – a model statement for your company to adopt
- The importance and benefits of Return-to-Work
- Notice to employees
- What to do after an injury
- Employee Incident Report Form
- Incident Investigation Report – to be completed by managers/supervisors
- Return-to-Work checklist for supervisors
- First five steps to your return to work
- Claim contacts
- Return-to-Work Program

### Sample Kept-on-Salary Policy

- [Kept-on-Salary Policy \(15-30 workday minimum\)](#)
- [Simple Kept-on-Salary Policy](#)

[On-Site RTW Packet with Grab & Go](#) – A complete RTW packet at each location is a proactive approach to ensure readiness.

[Grab & Go for 1<sup>st</sup> Medical Visit](#) – Send this with your employee to their initial medical visit.

- Cover letter for the medical provider, informing the availability of light-duty work
- Light-Duty Job Description(s)

Hear our members' testimonies about the services, resources, and savings!

